

Example 4 Template:

## Coach and Administrator Meeting Agenda

Date:

Next Steps	Next Steps	Admin Next Steps	Pending Questions
<b>Important Upcoming Dates</b>			
<ul style="list-style-type: none"><li>•</li><li>•</li><li>•</li></ul>			

### General Questions

- 1.
- 2.
- 3.

### ELA/ELG Topics

- 1.
- 2.
- 3.

### Math Topics

- 1.
- 2.
- 3.

### Coaching Support

1. Coach \_\_\_\_\_
2. Coach \_\_\_\_\_

### Admin Additions

- 1.
- 2.
- 3.

### Admin "Look Fors" for Next Week