

Before Coaching Planning Pages

*Use the form to think through your pre-conference, or
Use the form with a teacher during the pre-conference, or
Use parts of the form for your own planning and parts when planning with the teacher.*

| | | |
|--|--|-------|
| Coaching Focus | <input type="checkbox"/> Principal directed <input type="checkbox"/> Teaching Basics <input type="checkbox"/> Roadmap <input type="checkbox"/> Teacher Choice <input type="checkbox"/> Instructional Focus (without Roadmap) | Notes |
| Need help engaging teachers with coaching cycles? Coaching Resource: Coaching Cycle Invites | | |
| Type of Coaching Cycle | <input type="checkbox"/> Observations <input type="checkbox"/> Demonstration <input type="checkbox"/> Peer <input type="checkbox"/> Side-by-Side <i>(See Coaching Cards for details about types of coaching cycles)</i> | |
| Coaching Template | <i>Which Coaching Template will best support the coaching focus and type of coaching?</i> | |
| Coaching Focus Folder Ideas | <i>Where is the teacher on the Focus Folder and what ideas on the folder will make this coaching cycle successful for the teacher?</i> | |
| Coaching Cards | <i>Are there any additional ideas on the Coaching Cards to consider? Refer to Coaching Cards (Conversations, Clearly Communicating, and Resources)</i> | |
| Coaching Script | <i>Will this be a difficult conversation? If so, what parts should be scripted out first for greater success when talking with the teacher?</i> | |
| Time and Location of Coaching Cycle | | |
| Note-taking style during Coaching Cycles | <i>How will notes be taken and shared?</i> | |
| Debrief time, length, and location | <i>Debriefing is critical for implementation. Get it on the calendar during the pre-conference.</i> | |

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| Questions for beginning a coaching cycle | What do you hope we will learn from our work together? What do you hope the students learn? How will we measure your success with this coaching cycle? What other supports do you want from me or others? How do you prefer to communicate throughout the coaching cycle? | |