

Coaching Cycle

Teacher: _____

Step 1 Pre-conference	Plan to meet with me on Date: _____ @ Time: _____ to begin the Coaching Cycle (Refer to Instructional Focus Options)
Step 2 Observe	I will observe _____ on: (instructional focus) Date: _____ @ Time: _____. (Whole Group/ Small Group/ Workshop)
Step 3 Debrief	Then we will debrief and reflect on your lesson on Date: _____ @ Time: _____
Step 4 Model	Then I will model instruction on _____ on: (instructional focus) Date: _____ @ Time: _____. (Whole Group/ Small Group/ Workshop)
Step 5 Debrief	Then we will debrief my lesson on _____ on: (instructional focus) Date: _____ @ Time: _____. (Whole Group/ Small Group/ Workshop)
Instructional Focus Options	<ul style="list-style-type: none"> ● Whole Group (e.g. Target Skill/ Strategy), Small Group (e.g. Differentiation) ● Workshop (e.g., Activities for Tier 1/2/3) ● Foundational Skills (e.g. Phonemic Awareness, High Freq. Words, Phonics, Fluency) ● Vocabulary and Comprehension Instruction ● Partnering Strategies ● Increase Time in Connected Text ● Questioning and Think Alouds ● Explicit Instruction (I Do, We Do, You Do) ● Other: _____
<i>Please bring this form to all Steps of the Coaching Cycle</i>	

Individual Coaching Cycle-Coaching Cycle with Coaching Cards Template 2

Coaching Cycle

Teacher Form

Teacher(s) _____

<p>Step 1 Pre- Conference</p>	<p>Please plan to meet with _____ on Date: _____ Time: _____ to begin a coaching cycle</p>	
<p>Instructional Focus</p>		
<p>Requested Coaching Support</p>		
<p>Step 2 Observe</p>	<p>Coach will observe in teacher's classroom Date: _____ Time: _____ OR... Coach and teacher will observe in peer's classroom Teacher _____ Date: _____ Time: _____</p>	
<p>Step 3 Debrief</p>	<p>Then, we debrief and reflect about lesson Date: _____ Time: _____</p>	
<p>Step 4 Model</p>	<p>Then, coach will model in teacher's classroom Date: _____ Time: _____ OR... Peer will model in teacher's classroom or their own classroom Teacher _____ Date: _____ Time: _____</p>	
<p>Step 5 Debrief</p>	<p>Then, we debrief and reflect about lesson and identify next steps Date: _____ Time: _____</p>	
<p>Step 6 Next Steps</p>	<p>Coach</p> <ol style="list-style-type: none"> 1. 2. 3. 	<p>Teacher</p> <ol style="list-style-type: none"> 1. 2. 3.

Coaching Cycle with Coaching Cards

Coach Form

Teacher (s) _____

Steps in Coaching Cycle	Coaching Roadmap with Teacher	Instructional Focus	Coaching Focus Area and Coaching Card
Begin by reviewing the Coaching Cycle Coaching Card			
Step 1 Pre-Conference	Date: Time:		
Step 2 Observe	Coach will observe in teacher's classroom Date: Time: Coach and teacher will observe in peer's classroom Teacher _____ Date: Time:		
Step 3 Debrief	Debrief and Reflect Date: Time:		
Step 4 Model	Coach will model in teacher's classroom Date: Time: Peer will model in teacher's classroom Teacher _____ Date: Time:		
Step 5 Debrief	Debrief and Reflect Date: Time:		
Step 6 Next Steps	Identify Next Steps for support		
Before Debriefing, Review the Debriefing Coaching Cards			
Notes:			

Instructional Focus			
Whole Group (e.g., target skill/strategy) Small Group (e.g., teacher group/ workstations/ differentiation) Foundational Skills (e.g., print concepts, phonemic awareness, phonics, fluency) Vocabulary and Comprehension Instruction		Active Engagement Strategies Increased Time in Text Questioning and Discussions Explicit Instruction (I do, we do, you do) Other _____	
Coaching Focus Areas	Coaching Cards	Coaching Focus Areas	Coaching Card
Conversations (C)	<ul style="list-style-type: none"> ● Use AND, not BUT ● Reflective Coaching Stems: Paraphrasing, Instructional, Clarifying and Summarizing ● Difficult Situations ● Connection and Commitment ● Giving Feedback ● Check your attitude 	Resources (R)	<ul style="list-style-type: none"> ● Wish List ● Checklist ● For the Taking ● Resources Email
Clearly Communicate (CC)	<ul style="list-style-type: none"> ● Note in Mailbox ● Weekly Email ● PD Board ● Advertise your Services ● Share Success Stories ● Check-ins ● Active Listening ● How To 	Observation (O)	<ul style="list-style-type: none"> ● Pre-Post ● Observing interactions between teacher and student ● Implementing something new with direct instruction ● Refining through direct instruction ● Active Engagement ● Student perspective on purpose ● Feedback for students ● Teacher-Student Relationships
Peer Coaching (PC)	<ul style="list-style-type: none"> ● Pre-Post ● Co-Planning ● Co-Teaching ● Coffee Talk ● Practical Support ● Mini-in-services ● Emotional Support ● Share Expertise 	Demonstration Lessons (DL)	<ul style="list-style-type: none"> ● Videos ● Modeling ● Co-teaching ● Side-by-Side

Coaching Cycle

Teacher Form

Teacher (s) _____

Step 1 Pre- Conference	Please plan to meet with _____ on _____ Date: _____ Time: _____ to begin a coaching cycle	
Instructional Focus		
Requested Coaching Support		
Step 2 Observe	Coach will observe in teacher’s classroom Date: _____ Time: _____ OR... Coach and teacher will observe in peer’s classroom Teacher _____ Date: _____ Time: _____	
Step 3 Debrief	Then, we debrief and reflect about lesson Date: _____ Time: _____	
Step 4 Model	Then, coach will model in teacher’s classroom Date: _____ Time: _____ OR... Peer will model in teacher’s classroom or their own classroom Teacher _____ Date: _____ Time: _____	
Step 5 Debrief	Then, we will debrief and reflect about lesson and identify next steps Date: _____ Time: _____	
Step 6 Next Steps	Coach 1. 2. 3.	Teacher 1. 2. 3.